

MARIANO MARCOS STATE UNIVERSITY **Procurement Division**

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Request for Quotation (RFQ) (Goods and Services)

REQUEST FOR QUOTATION (RFQ)

Date: 5/26/2022 PR No. 2022-05-163 (01101101)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than 3 days subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within ____ days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit 150,000.00	UNIT PRICE
	1	lot	Procurement of services for tarpaulin printing of various sizes		

TOTAL ESTIMATED BUDGET: 150,000.00

REMARKS/NOTE: Please provide quotation per sq ft.

Payment is on quarterly basis Delivery, term is FOB Destination

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name:		
Business Address:	Signature over Printed Name	
Printed Name of the Owner:		
TIN:	Tel. No./Cellphone No./e-mail address	
PhilGEPS Registration Number:		
Business Permit:	Date	
Omnibus Sworn Statement:		
Annual Income Tax Return:		

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Canvassed	by:	

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders may quote for any or all of the items.
- 3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. PhilGEPS Registration Number
 - b. Mayor's Permit / Business Permit
 - c. Omnibus Sworn Statement (for ABC's above P 500,000.00)
 - d. Income/Business Tax Return (for ABC's above P 500,000.00)
 - e. Certificate of Public Conveyance (CPC) for vehicle rentals and truckings
- 4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated
- 7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.